Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

GENERAL FUND

SUPPLEMENTAL BUDGET NO. 2 FY 2026

APPROPRIATION ORDINANCE NO. 31, SERIES OF 2026

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL
Office of the Sangguniang Bayan

July 13, 2026

MR. EDGAR G. PEREZ II, J.D.
Secretary to the SP
Tanggapan ng Sangguniang Panlalawigan
Tandag City, Surigao del Sur

Sir:

Greetings of peace and public service!

We are forwarding herewith **Appropriation Ordinance No. 31, Series of 2026** entitled *"AN ORDINANCE AUTHORIZING THE ALLOCATION OF FORTY-ONE MILLION SEVEN HUNDRED SEVENTY-SIX THOUSAND NINE HUNDRED FIFTY-NINE PESOS AND NINETY-FOUR CENTAVOS (₱41,776,959.94) FOR VARIOUS EXPENDITURES OF THE GENERAL FUND OF THE MUNICIPAL GOVERNMENT AND APPROPRIATING THE NECESSARY FUNDS THEREFOR."*

For the essential services and commitments of the Municipal Administration of Carrascal, Surigao del Sur, the contents of which are self-explanatory, submitted for your information and appropriate action.

We trust that this matter will merit your kind consideration.

Respectfully yours,

CHESTER A. AZARCON
Secretary to the Sanggunian

sbocarrascalsds@gmail.com
Sangguniang Bayan of Carrascal, Surigao del Sur
Legislative Building, Municipal Hall, Brgy. Embarcadero, Carrascal

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Supplemental Budget No. 2 FY 2026

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"AN ORDINANCE AUTHORIZING THE ALLOCATION OF FORTY-ONE MILLION SEVEN HUNDRED SEVENTY-SIX THOUSAND NINE HUNDRED FIFTY-NINE PESOS AND NINETY-FOUR CENTAVOS (₱41,776,959.94) FOR VARIOUS EXPENDITURES OF THE GENERAL FUND OF THE MUNICIPAL GOVERNMENT AND APPROPRIATING THE NECESSARY FUNDS THEREFOR."

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Introduction

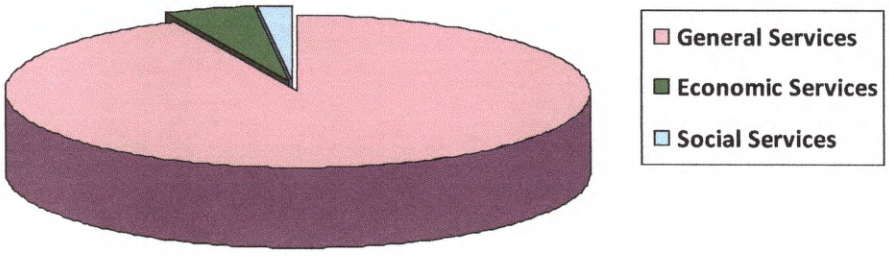
The Supplemental Budget No. 2 for Fiscal Year 2026 amounts to *Forty-One Million Seven Hundred Seventy-Six Thousand Nine Hundred Fifty-Nine Pesos and Ninety-Four Centavos* **(₱41,776,959.94)**.

FUND SOURCE	AMOUNT (₱)
Funds Actually Available:	
NEW REVENUE SOURCES: TAX REVENUE	
Business Tax	17,000,000.00
National Wealth 2025: ADA No. 01101252-08-097-2025/AUGUST 26, 2025 (Balance)	7,000,000.00
Share from Fire Inspection Fee	216,538.38
SAVINGS	
PS Savings (2026 Unfilled Positions: JANUARY – MAY 2026): Salaries	
REALIGNMENT	
Municipal Tourism Office: Other MOE (Cultural Activities)	11,932,349.78
Mayor's Office: Other MOE (Cultural Activities)	3,878,006.78
TOTAL ESTIMATED INCOME	**41,776,959.94**

This supplemental budget is intended to finance programs, projects, activities, and other expenditures necessary to deliver basic services and facilities for the Municipality of Carrascal in accordance with Section 317 of Republic Act No. 7160 (Local Government Code of 1991).

Of the total appropriations, **General Public Services** sector receives the largest allocation of **₱38,864,866.94 (93.03%)**, followed by the **Economic Services** sector with **₱2,456,454.00 (5.88%)**, and the **Social Services** sector with **₱455,639.00 (1.09%)**.

Pie showing the Distribution of Appropriation by sector



Approved:

JOSEPH L. URGEL
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Municipal Mayor

BUDGET MESSAGE

July 7, 2026

The Honorable Members
Sangguniang Bayan
Carrascal, Surigao del Sur

Thru: **HON. VICENTE H. PIMENTEL, III**
Municipal Vice-Mayor
Presiding Officers

Ladies and Gentlemen:

Pursuant to Section 318 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, I respectfully submit for your consideration and approval Appropriation Ordinance No. 31, Series of 2026, otherwise known as Supplemental Budget No. 2 for Fiscal Year 2026 of the Municipal Government of Carrascal.

A. Introduction:

Supplemental Budget No. 2 FY 2026 was prepared following thorough consultations and deliberations with the concerned offices, departments, and stakeholders. It is intended to ensure the equitable allocation of available financial resources toward priority programs, projects, and activities that will enhance the delivery of basic services and promote the overall welfare of the people of Carrascal.

This Supplemental Budget aligns with the Municipality's development goals by funding priority projects identified in the approved Supplemental Annual Investment Program (SAIP). It serves as an instrument for sustaining economic growth, strengthening public service delivery, and improving the quality of life of our constituents.

The total appropriations under Supplemental Budget No. 2 FY 2026 amounts to Forty-One Million Seven Hundred Seventy-Six Thousand Nine Hundred Fifty-Nine Pesos and Ninety-Four Centavos (₱41,776,959.94), which is fully supported by available sources of financing.

General Public Services Sector

The General Public Services Sector receives the largest allocation amounting to ₱38,864,866.94, representing 93.03% of the total supplemental budget. This allocation will finance administrative operations, governance support services, public safety initiatives, regulatory functions, and other essential programs necessary for the efficient and effective delivery of local government services.

Economic Services Sector

The Economic Services Sector is allocated ₱2,456,454.00, equivalent to 5.88% of the total budget. This appropriation will support various economic development programs, particularly those aimed at enhancing agricultural productivity, food security, livelihood opportunities, and other initiatives that stimulate local economic growth.

Social Security and Social Services Sector

The Social Services Sector is allocated ₱455,639.00, or 1.09% of the total supplemental budget. This amount will fund programs and services intended to improve the welfare of marginalized and vulnerable sectors of the community through the provision of essential social assistance and other social development interventions.

Sources of Funds:

FUND SOURCE	AMOUNT (₱)
Funds Actually Available:	
NEW REVENUE SOURCES: TAX REVENUE	
Business Tax	17,000,000.00
National Wealth 2025: ADA No. 01101252-08-097-2025/AUGUST 26, 2025 (Balance)	7,000,000.00
Share from Fire Inspection Fee	216,538.38
SAVINGS	
PS Savings (2026 Unfilled Positions: JANUARY – MAY 2026): Salaries	
REALIGNMENT	
Municipal Tourism Office: Other MOE (Cultural Activities)	11,932,349.78
Mayor's Office: Other MOE (Cultural Activities)	3,878,006.78
TOTAL ESTIMATED INCOME	**41,776,959.94**

Expenditures:

PS	=	624,093.00
MOOE	=	34,152,866.94
Capital Outlay (CO)	=	7,000,000.00
TOTAL	=	**41,776,959.94**

In view of the foregoing, I respectfully seek the approval of this Honorable Members of the Sangguniang Bayan for Supplemental Budget No. 2 for Fiscal Year 2026. Your continued support and cooperation are vital in ensuring the successful implementation of the programs and projects embodied in this budget. Together, let us remain steadfast in our commitment to responsive, transparent, and accountable governance for the benefit of all the people of Carrascal.

Thank you and MORE POWER.

Very truly yours,

JOSEPH L. URGEL
Municipal Mayor

Republic of the Philippines
Province of Surigao del Sur
Municipality of Carrascal

July 7, 2026

MEMORANDUM

F O R : The Chairman
Provincial Finance Committee
Tandag, Surigao del Sur
Carrascal, Surigao del Sur

F R O M : Municipal Finance Committee
Municipality of Carrascal, Surigao del Sur

Introduction:

This General Fund Supplemental Budget No. 2 F.Y. 2026 is covered by Appropriation Ordinance No. 31, S. 2026 of the Sangguniang Bayan of Carrascal, Surigao del Sur. The appropriations are intended for the essential services and commitments of this administration.

Background:

Total Budget in the amount of **₱41,776,959.94** is derived from:

FUND SOURCE	Amount
Funds Actually Available:	
NEW REVENUE SOURCES: TAX REVENUE	
Business Tax	17,000,000.00
National Wealth 2025: ADA No. 01101252-08-097-2025/ AUGUST 26, 2025 (Balance)	7,000,000.00
Share from Fire Inspection Fee	216,538.38
SAVINGS	
PS Savings (2026 Unfilled Positions: JANUARY - MAY, 2026): Salaries	1,750,065.00
REALIGNMENT	
Mun. Tourism Office: Other MOE (Cultural Activities)	11,932,349.78
Mayors' Office: Other MOE (Cultural Activities)	3,878,006.78
TOTAL ESTIMATED INCOME =	**P 41,776,959.94**

Recommendation:

In view of the foregoing, the undersigned respectfully and earnestly request for your approval.

THE MUNICIPAL FINANCE COMMITTEE:

EDEN C. URIARTE
Municipal Budget Officer

LILIAN D. FRIAS
Municipal Treasurer

CASEY MAUREEN A. CORREOS
Project Development Officer I
OIC- MPDC

MARLIE M. DALAGUIT, CPA
Municipal Accountant

Republic of the Philippines
Province of Surigao del Sur
Municipality of Carrascal

OFFICE OF THE MUNICIPAL ACCOUNTANT

CERTIFICATION

I hereby certify that, based on the records of this Office, the Municipality of Carrascal has available savings in the appropriations for Personal Services (PS) amounting to One Million Seven Hundred Fifty Thousand Sixty-Five Pesos **(₱ 1,750,065.00),** generated from unfilled plantilla positions during the period indicated below.

Office	Position Title	Monthly Salary	Period Covered	AMOUNT
MPDC	Mun. Gov't. Dep't Head I (MPDC)	92,343.00	January–May 2026	461,715.00
LCR	Mun. Gov't. Dep't Head I (LCR)	92,343.00	January–May 2026	461,715.00
Internal Audit Service Office:	Mun. Gov't. Dep't Head I (IAS)	92,343.00	January–May 2026	461,715.00
MHO:	Rural Health Physician	102,603.00	January–April 2026	364,920.00
				1,750,065.00

This is to further certify that the above-mentioned Personal Services (PS) savings were utilized as a funding source for Supplemental Budget No. 2, Fiscal Year 2026.

This certification is issued for whatever legal purpose it may serve.

Issued this 1st day of June, 2026 at Carrascal, Surigao del Sur.

MARLIE M. DALAGUIT, CPA
Municipal Accountant

EXCERPT FROM THE MINUTES OF THE 46TH REGULAR SESSION | 4TH FLYING SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON JULY 6, 2026 AT BARANGAY BABUYAN COVERED COURT.

PRESENT:

HON. VICENTE H. PIMENTEL III
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. John Angelo T. Arreza, CE	Hon. Jessie James T. Valle*
Hon. Romen R. Intano	Hon. Richard L. Hotchkiss
Hon. Oliver Han D. Villarosa	Hon. Chito O. Eliot
Hon. Arnel C. Sunico	

Ex-Officio Members

Hon. Carmelita V. Correos	-	LNMB
Hon. Kidd Elijah P. Pebojot	-	SK Federation President
Hon. Datu Dennis H. Dagno	-	IPMR
ON LEAVE: Hon. Keith Vincent P. Pimentel	-	SB Member

***NOTE:** *Hon. Jessie James T. Valle acted as the Presiding Officer Pro Tempore during the deliberation and final approval of this specific measure after the Presiding Officer temporarily relinquished the chair.*

APPROPRIATION ORDINANCE NO. 31, SERIES OF 2026

"AN ORDINANCE AUTHORIZING THE ALLOCATION OF FORTY-ONE MILLION SEVEN HUNDRED SEVENTY-SIX THOUSAND NINE HUNDRED FIFTY-NINE PESOS AND NINETY-FOUR CENTAVOS (₱41,776,959.94) FOR VARIOUS EXPENDITURES OF THE GENERAL FUND OF THE MUNICIPAL GOVERNMENT AND APPROPRIATING THE NECESSARY FUNDS THEREFOR."

SPONSORED BY:
HONORABLE CHITO O. ELIOT

BE IT ENACTED, as it is hereby enacted by the Sangguniang Bayan of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. *Authorization.* The Supplemental Budget No. 2 of the Local Government Unit of Carrascal for Fiscal Year 2026 in the total amount *Forty-One Million Seven Hundred Seventy-Six Thousand Nine Hundred Fifty-Nine Pesos and Ninety-Four Centavos* **(₱41,776,959.94)** is hereby approved.

The following budget documents are incorporated herein and made integral part of this ordinance:

1. Statement of Funding Sources (LBP Form No. 8); *and*
2. Statement of Supplemental Appropriation (LBP Form No. 9)

LBF Form No. 8

STATEMENT OF FUNDING SOURCES
(SUPPLEMENTAL BUDGET NO. 2)
Fiscal Year 2026

Carrascal, Surigao del Sur
Municipality

General Fund/101
Fund/Special Account

PARTICULARS (1)	Account Classification (2)	Amount (3)
1.0 NEW REVENUE SOURCES		
1.1 TAX REVENUE		
Business Tax		17,000,000.00
National Wealth 2025: ADA No. 01101252-08-097-2025/ AUGUST 26, 2025 (Balance)		7,000,000.00
Share from Fire Inspection Fee		216,538.38
1.2 LOAN PROCEEDS (BORROWINGS)		
TOTAL NEW REVENUE SOURCES =		**24,216,538.38**
2.0 ACTUAL COLLECTION IN EXCESS OF THE ESTIMATED INCOME		
ACTUAL COLLECTION IN EXCESS OF THE ESTIMATED INCOME =		-
3.0 SAVINGS		
General Fund Proper:		
PS Savings (2026 Unfilled Positions: JANUARY - MAY, 2026): Salaries		1,750,065.00
TOTAL SAVINGS =		**1,750,065.00**
4.0 REALIGNMENT		
Mun. Tourism Office: Other MOE (Cultural Activities)		11,932,349.78
Mayors' Office: Other MOE (Cultural Activities)		3,878,006.78
TOTAL REALIGNMENT =		**15,810,356.56**
TOTAL ESTIMATED INCOME		**P 41,776,959.94**

Certified Correct:

LILIAN D. FRIAS
Municipal Treasurer

June 1, 2026
Date

MARLIE M. DALAGUIT
Municipal Accountant

June 1, 2026
Date

LBP Form No. 9

STATEMENT OF SUPPLEMENTAL APPROPRIATION
General Fund
SUPPLEMENTAL BUDGET NO. 02
FISCAL YEAR 2026

Carrascal, Surigao del Sur
Municipality

Implementing Office (1)	Particulars/Purpose (2)	AIP Code (3)	Object of Expenditure (4)	Account Code (5)	Amount (6)
OFFICE OF THE MUN. MAYOR	General Executive Governance & Administration Program	1000-000-3-01-001-001-001	Training and Seminar Expenses	5-02-02-010	500,000.00
			Office Supplies Expenses	5-02-03-010	200,000.00
			Welfare Goods Expenses	5-02-03-060	12,500,000.00
			Fuel, Oil, & Lubricant Expenses	5-02-03-090	1,000,000.00
			Other General Services	5-02-12-990	14,536,328.56
			Donations	5-02-99-080	500,000.00
			Other MOE	5-02-99-990	700,000.00
	Support to Bureau of Fire Proctection	1000-000-3-01-001-001-003	Office Supplies Expenses	5-02-03-010	16,538.38
			Rep. & Maint. - Building and Other Structures	5-02-13-040	100,000.00
			Rep. & Maint. - Machinery and Equipment	5-02-13-050	100,000.00
	Acquisition of Land	1000-000-3-01-001-001-002	Land	1-07-01-010	6,000,000.00
	SPECIAL PURPOSE APPROPRIATION (SPA): 5% GENDER AND DEVELOPMENT				
	General Executive Governance & Administration Program	1000-000-3-01-001-001-001	Welfare Goods Expenses	5-02-03-060	850,000.00
MUN. VICE MAYOR OFFICE	General Legislative Program	1000-000-3-01-00-003-001	Membership Dues and Contribution to Organiations	5-02-99-060	500,000.00
OFFICE OF THE SANGGUNIANG BAYAN	General Legislative Program	1000-000-3-01-00-003-001	Membership Dues and Contribution to Organiations	5-02-99-060	500,000.00
MUN. DISABILITY AFFAIRS OFFICE	General Disability Affairs Program	3000-000-3-03-006-004-001	Salaries (Regular Plantilla Items)	5 01-01-010	171,210.00
			PERA	5 01-02-010	12,000.00
			Clothing/Uniform Allowance	5 01-02-040	7,000.00
			Medical Allowance	5 01-04-990	7,000.00
			Cash Gift	5 01-02-150	5,000.00
			GSIS (Retirement & Life Insurance Pr	5 01-03-010	18,813.75
			PAG-IBIG Contributions	5 01-03-020	1,200.00
			PHILHEALTH Contributions	5 01-03-030	4,280.25
			ECC Contributions	5 01-03-040	600.00
			Year-End Bonus	5 01-02-140	28,535.00
			Semi-Expendable Information & Communication & Tech. Equipment	1-04-05-030	100,000.00

Implementing Office (1)	Particulars/Purpose (2)	AIP Code (3)	Object of Expenditure (4)	Account Code (5)	Amount (6)
MUN. AGRICULTURAL & BIOSYSTEM ENGINEER'S OFFICE	General Agricultural & Biosystems Development Program	8000-000-3-2-008-008-000	Salaries (Regular Plantilla Items)	5 01-01-010	246,750.00
			PERA	5 01-02-010	12,000.00
			Clothing/Uniform Allowance	5 01-02-040	7,000.00
			Medical Allowance	5 01-04-990	7,000.00
			Cash Gift	5 01-02-150	5,000.00
			GSIS (Retirement & Life Insurance Pr	5 01-03-010	29,610.00
			PAG-IBIG Contributions	5 01-03-020	1,200.00
			PHILHEALTH Contributions	5 01-03-030	6,169.00
			ECC Contributions	5 01-03-040	600.00
			Year-End Bonus	5 01-02-140	41,125.00
			Semi-Expendable Information & Communication & Tech. Equipment	1-04-05-030	50,000.00
			Traveling Expenses	5-02-01-010	10,000.00
			Training and Seminar Expenses	5-02-02-010	20,000.00
			Office Supplies Expenses	5-02-03-010	20,000.00
MUN. PUBLIC EMPLOYMENT SERVICE OFFICE	General Public Employment Development Program	1000-000-3-01-001-002-001	Semi-Expendable Information & Communication & Tech. Equipment	1-04-05-030	50,000.00
			Traveling Expenses	5-02-01-010	30,000.00
			Training and Seminar Expenses	5-02-02-010	10,000.00
			Office Supplies Expenses	5-02-03-010	10,000.00
MUN. YOUTH DEV'T OFFICE	General Administrative Service	3000-000-3-3-00-006-000	Representation Allowance (RA)	5-01-02-020	6,000.00
			Transportation Allowance (TA)	5-01-02-030	6,000.00
Office of the MUNICIPAL ENGINEER	General Engineering and Infrastructure Management Program	8000-000-3-1-010-007-001	Rep. & Maint. - Building and Other Structures	5-02-13-040	1,000,000.00
			Buildings	1-07-04-010	1,000,000.00
MDRRMO	**SPECIAL PURPOSE APPROPRIATION (SPA): 5% LOCAL DISASTER RISK REDUCTION MANAGEMENT FUND (LDRRMF)**				
	30% Quick Response Fund				
	General Disaster Risk Reduction and Management Program	3000-000-3-1-014-005-001	Other MOE	5-02-99-990	255,000.00
	70% Preparedness, Rehabilitation, Migitation & Response				
	General Disaster Risk Reduction and Management Program	3000-000-3-1-014-005-001	Trainings & Seminar Expenses	5-02-02-010	595,000.00
TOTAL SUPPLEMENTAL APPROPRIATIONS					**P 41,776,959.94**

Prepared by :

EDEN C. URIARTE
Municipal Budget Office

Approved by :

JOSEPH L. URGEL
Municipal Mayor

SECTION 2. *Source of Funds.* The sources of funds for the Supplemental Budget No. 2 for FY 2026 in the total amount of *Forty-One Million Seven Hundred Seventy-Six Thousand Nine Hundred Fifty-Nine Pesos and Ninety-Four Centavos* **(₱41,776,959.94)** shall be as follows:

FUND SOURCE	AMOUNT (₱)
Funds Actually Available:	
NEW REVENUE SOURCES: TAX REVENUE	
Business Tax	17,000,000.00
National Wealth 2025: ADA No. 01101252-08-097-2025/AUGUST 26, 2025 (Balance)	7,000,000.00
Share from Fire Inspection Fee	216,538.38
SAVINGS	
PS Savings (2026 Unfilled Positions: JANUARY – MAY 2026): Salaries	
REALIGNMENT	
Municipal Tourism Office: Other MOE (Cultural Activities)	11,932,349.78
Mayor's Office: Other MOE (Cultural Activities)	3,878,006.78
TOTAL ESTIMATED INCOME	**41,776,959.94**

SECTION 3. *Use of Funds.* The amount of amount *Forty-One Million Seven Hundred Seventy-Six Thousand Nine Hundred Fifty-Nine Pesos and Ninety-Four Centavos* **(₱41,776,959.94)** is hereby appropriated for the Supplemental Budget No. 2 for FY 2026 of the Local Government Unit of Carrascal as follows:

)FFICE: MUNICIPAL MAYOR

. Appropriations by Office, Program, Project, Activity (PPA), and Performance Indicator (PI)

AIP Ref. No.	Office / PPA	Major Final Output (MFO)	PI	Target	Proposed Budget			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-)00-3-)1- 001-)01-)01	General Executive Governance & Administration Program	General Executive Governance & Administration Services Implemented	Percentage of General Executive Governance & Administration Services Implemented	100% of General Executive Governance & Administration Services Implemented	-	29,936,328.56	-	29,936,328.56
000-)00-3- 01-)01-)01- 003	Support to Bureau of Fire Proctection	Bureau of Fire Proctection Supported	Percentage of Bureau of Fire Proctection PPA's Supported	100% of Bureau of Fire Proctection PPA's Supported	-	216,538.38	-	216,538.38

1000-00-3-01-01-01-002	Acquisition of Land	Lot Acquired at Panikian, Carrascal, Surigao del Sur with total lot area of 60,084 SQ.M.	Number of Peace and Order Program Implemented	1 lot (60,084 sq.m.) successfully acquired and transferred to the LGU	-	-	6,000,000.00	6,000,000.00
				SUB TOTAL =	-	**30,152,866.94**	**6,000,000.00**	**36,152,866.94**
SPECIAL PURPOSE APPROPRIATION (SPA): 5% GENDER AND DEVELOPMENT								
1000-00-3-01-0001-01-001	General Executive Governance & Administration Program	Welfare Goods provided per family	Percentage of Welfare Goods per Family provided	100% of Welfare Welfare Goods per Family provided		850,000.00		850,000.00
				SUB TOTAL (SPA) =	-	**850,000.00**	-	**850,000.00**
				TOTAL NEW APPROPRIATIONS =	-	**31,002,866.94**	**6,000,000.00**	**37,002,866.94**

Appropriations by Object of Expenditures

Object of Expenditures	Account Code	Current Year	Budget Year
Personal Services (PS)			
TOTAL Personal Services (PS)		-	-
Maint. & Other Operating Expenses (MOOE)			
Training and Seminar Expenses	1-04-02-010		500,000.00
Office Supplies Expenses	5-02-03-010		216,538.38
Welfare Goods Expenses	5-02-03-060		12,500,000.00
Fuel, Oil, & Lubricant Expenses	5-02-03-090		1,000,000.00
Other General Services	5-02-12-990		14,536,328.56
Rep. & Maint. - Building and Other Structures	5-02-13-040		100,000.00
Rep. & Maint. - Machinery and Equipment	5-02-13-050		100,000.00
Donations	5-02-99-080		500,000.00
Other MOE	5-02-99-990		700,000.00
TOTAL MOOE		-	**30,152,866.94**
CAPITAL OUTLAY (CO)			
Land	1-07-01-010		6,000,000.00
TOTAL CO		-	**6,000,000.00**
SPECIAL PURPOSE APPROPRIATION (SPA): 5% GENDER AND DEVELOPMENT			
Welfare Goods Expenses	5-02-03-060		850,000.00
TOTAL SPA: GAD		-	**850,000.00**
TOTAL APPROPRIATIONS	-	-	**37,002,866.94**

FFICE: OFFICE OF THE SANGGUNIANG BAYAN

.. Appropriations by Office, Program, Project, Activity (PPA), and Performance Indicator (PI)

AIP Ref. No.	Office / PPA	Major Final Output (MFO)	PI	Target	Proposed Budget			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
000-00-3-01-00-003-001	General Legislative Program	General Legislative Services Implemented	Percentage of General Legislative Services Implemented	100% of General Legislative Services Implemented	-	500,000.00	-	500,000.00
				TOTAL NEW APPROPRIATIONS =	-	**500,000.00**	-	**500,000.00**

2. Appropriations by Object of Expenditures

Object of Expenditures	Account Code	Current Year	Budget Year
Personal Services (PS)			
TOTAL Personal Services (PS)		-	-
Maint. & Other Operating Expenses (MOOE)			
Membership Dues and Contribution to Organiations	5-02-99-060		500,000.00
TOTAL MOOE		-	500,000.00
CAPITAL OUTLAY (CO)			
TOTAL CO		-	-
TOTAL APPROPRIATIONS		-	**500,000.00**

OFFICE: VICE MAYORS' OFFICE

Appropriations by Office, Program, Project, Activity (PPA), and Performance Indicator (PI)

AIP Ref. No.	Office / PPA	Major Final Output (MFO)	PI	Target	Proposed Budget			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
1000-00-3-1-00-003-001	General Legislative Program	General Legislative Services Implemented	Percentage of General Legislative Services Implemented	100% of General Legislative Services Implemented	-	500,000.00	-	500,000.00
				TOTAL NEW APPROPRIATIONS =	-	**500,000.00**	-	**500,000.00**

.. Appropriations by Object of Expenditures

Object of Expenditures	Account Code	Current Year	Budget Year
ersonal Services (PS)			
TOTAL Personal Services (PS)		-	-

Object of Expenditures	Account Code	Current Year	Budget Year
aint. & Other Operating Expenses (MOOE)			
Membership Dues and Contribution to Organiations	5-02-99-060		500,000.00
TOTAL MOOE		-	500,000.00
CAPITAL OUTLAY (CO)			
TOTAL CO		-	-
TOTAL APPROPRIATIONS		-	**500,000.00**

FFICE: MUN. DISABILITY AFFAIRS OFFICE

Appropriations by Office, Program, Project, Activity (PPA), and Performance Indicator (PI)

AIP Ref. No.	Office / PPA	Major Final Output (MFO)	PI	Target	Proposed Budget			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
3000-00-3-3-006-04-01	General Disability Affairs Program	General Disability Affairs Program Implemented	Percentage of General Disability Affairs Program Implemented	100% of General Disability Affairs Program Implemented	255,639.00	100,000.00	-	355,639.00
TOTAL NEW APPROPRIATIONS =					**255,639.00**	**100,000.00**	-	**355,639.00**

Appropriations by Object of Expenditures

Object of Expenditures	Account Code	Current Year	Budget Year
ersonal Services (PS)			
Salaries (Regular Plantilla Items)	5 01-01-010		171,210.00
PERA	5 01-02-010		12,000.00
Clothing/Uniform Allowance	5 01-02-040		7,000.00
Medical Allowance	5 01-04-990		7,000.00
Cash Gift	5 01-02-150		5,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010		18,813.75
PAG-IBIG Contributions	5 01-03-020		1,200.00
PHILHEALTH Contributions	5 01-03-030		4,280.25
ECC Contributions	5 01-03-040		600.00
Year-End Bonus	5 01-02-140		28,535.00
TOTAL Personal Services (PS)		-	255,639.00
aint. & Other Operating Expenses (MOOE)			
Semi-Expendable Information & Communication & Tech. Equipment	1-04-05-030		100,000.00
TOTAL MOOE		-	100,000.00
APITAL OUTLAY (CO)			
TOTAL CO		-	-
TOTAL APPROPRIATIONS		-	**355,639.00**

FFICE: MUN. AGRICULTURAL & BIOSYSTEM ENGINEER'S OFFICE

1. Appropriations by Office, Program, Project, Activity (PPA), and Performance Indicator (PI)

AIP Ref. No.	Office / PPA	Major Final Output (MFO)	PI	Target	Proposed Budget			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
000-000-3-008-08-000	General Agricultural & Biosystems Development Program	General Agricultural & Biosystems Development Program implemented	Percentage of General Agricultural & Biosystems Development Program implemented	100% of General Agricultural & Biosystems Development Program implemented	356,454.00	100,000.00	-	456,454.00
				TOTAL NEW APPROPRIATIONS =	**356,454.00**	**100,000.00**	-	**456,454.00**

2. Appropriations by Object of Expenditures

Object of Expenditures	Account Code	Current Year	Budget Year
Personal Services (PS)			
Salaries (Regular Plantilla Items)	5 01-01-010		246,750.00
PERA	5 01-02-010		12,000.00
Clothing/Uniform Allowance	5 01-02-040		7,000.00
Medical Allowance	5 01-04-990		7,000.00
Cash Gift	5 01-02-150		5,000.00
GSIS (Retirement & Life Insurance Premiums)	5 01-03-010		29,610.00
PAG-IBIG Contributions	5 01-03-020		1,200.00
PHILHEALTH Contributions	5 01-03-030		6,169.00
ECC Contributions	5 01-03-040		600.00
Year-End Bonus	5 01-02-140		41,125.00
TOTAL Personal Services (PS)		-	356,454.00
laint. & Other Operating Expenses (MOOE)			
Semi-Expendable Information & Communication & Tech. Equipment	1-04-05-030		50,000.00
Traveling Expenses	5-02-01-010		10,000.00
Training and Seminar Expenses	5-02-02-010		20,000.00
Office Supplies Expenses	5-02-03-010		20,000.00
TOTAL MOOE		-	100,000.00
CAPITAL OUTLAY (CO)			
TOTAL CO		-	-
TOTAL APPROPRIATIONS		-	**456,454.00**

FICE: MUN. PUBLIC EMPLOYMENT SERVICE OFFICE

1. Appropriations by Office, Program, Project, Activity (PPA), and Performance Indicator (PI)

AIP Ref. No.	Office / PPA	Major Final Output (MFO)	PI	Target	Proposed Budget			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
00-000-3--1-002-1	General Public Employment Development Program	General Public Employment Development Program implemented	Percentage of General Public Employment Development Program implemented	100% of General Public Employment Development Program implemented	-	100,000.00	-	100,000.00
				TOTAL NEW APPROPRIATIONS =	-	**100,000.00**	-	**100,000.00**

2. Appropriations by Object of Expenditures

Object of Expenditures	Account Code	Current Year	Budget Year
rsonal Services (PS)			
TOTAL Personal Services (PS)		-	-
Maint. & Other Operating Expenses (MOOE)			
Semi-Expendable Information & Communication & Tech. Equipment	1-04-05-030		50,000.00
Traveling Expenses	5-02-01-010		30,000.00
Training and Seminar Expenses	5-02-02-010		10,000.00
Office Supplies Expenses	5-02-03-010		10,000.00
TOTAL MOOE		-	100,000.00
APITAL OUTLAY (CO)			
TOTAL CO		-	-
TOTAL APPROPRIATIONS		-	**100,000.00**

FFICE: MUN. YOUTH DEVELOPMENT OFFICE

1. Appropriations by Office, Program, Project, Activity (PPA), and Performance Indicator (PI)

AIP Ref. No.	Office / PPA	Major Final Output (MFO)	PI	Target	Proposed Budget			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
)00-000-3--00-06-000	General Administrative Service	General Cooperative Development Services Implemented	Percentage of General Cooperative Development Services Implemented	100% of General Cooperative Development Services Implemented	12,000.00	-	-	12,000.00
				TOTAL NEW APPROPRIATIONS =	**12,000.00**	**-**	**-**	**12,000.00**

Appropriations by Object of Expenditures

Object of Expenditures	Account Code	Current Year	Budget Year
ersonal Services (PS)			
Representation Allowance (RA)	5-01-02-020		6,000.00
Transportation Allowance (TA)	5-01-02-030		6,000.00
TOTAL Personal Services (PS)		-	12,000.00
laint. & Other Operating Expenses (MOOE)			
TOTAL MOOE		-	-
APITAL OUTLAY (CO)			
TOTAL CO		-	-
TOTAL APPROPRIATIONS		**-**	**12,000.00**

FFICE: Office of the MUNICIPAL ENGINEER

1. Appropriations by Office, Program, Project, Activity (PPA), and Performance Indicator (PI)

AIP Ref. No.	Office / PPA	Major Final Output (MFO)	PI	Target	Proposed Budget			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
000-000-3-010-07-001	General Engineering and Infrastructure Management Program	General Engineering and Infrastructure Management Program implemented	Percentage of General Engineering and Infrastructure Management Program implemented	100% of General Engineering and Infrastructure Management Program implemented	-	1,000,000.00	-	1,000,000.00
000-00-3-1-010-07-01	General Engineering and Infrastructure Management Program	2 Storey Multi Purpose Building constructed	Percentage of 2 Storey Multi Purpose Building constructed	100% of 2 Storey Multi Purpose Building constructed	-	-	1,000,000.00	1,000,000.00
TOTAL NEW APPROPRIATIONS =					-	**1,000,000.00**	**1,000,000.00**	**2,000,000.00**

. Appropriations by Object of Expenditures

Object of Expenditures	Account Code	Current Year	Budget Year
ersonal Services (PS)			
TOTAL Personal Services (PS)		-	-
Maint. & Other Operating Expenses (MOOE)			
Rep. & Maint. - Building and Other Structures	5-02-13-040		1,000,000.00
TOTAL MOOE		-	1,000,000.00
APITAL OUTLAY (CO)			
Building	1-07-04-010		1,000,000.00
TOTAL CO		-	1,000,000.00
TOTAL APPROPRIATIONS		-	**2,000,000.00**

FFICE: Office of the MDRRMO

.. Appropriations by Office, Program, Project, Activity (PPA), and Performance Indicator (PI)

AIP Ref. No.	Office / PPA	Major Final Output (MFO)	PI	Target	Proposed Budget			
					Personal Services (PS)	MOOE	Capital Outlay (CO)	TOTAL
PECIAL PURPOSE APPROPRIATION (SPA):								
% LOCAL DISASTER RISK REDUCTION MANAGEMENT FUND (LDRRMF)								
30% Quick Response Fund								
000-00-3-1-014-05-01	General Disaster Risk Reduction and Management Program	30% Quick Response Fund Provided	Percentage of Budget Allocated for 30% Quick Response Fund (QRF)	100% of Budget Allocated for 30% Quick Response Fund (QRF)	-	255,000.00	-	255,000.00
)% Preparedness, Rehabilitation, Migitation & Response								
000-000-3-014-05-001	General Disaster Risk Reduction and Management Program	70% Disaster Preparedness	Percentage of Budget Allocated for 70% Disaster Preparedness	100% of Budget Allocated for 70% Disaster Preparedness	-	595,000.00	-	595,000.00
				SUB TOTAL (SPA) =	-	**850,000.00**	-	**850,000.00**
				TOTAL NEW APPROPRIATIONS =	-	**850,000.00**	-	**850,000.00**

Appropriations by Object of Expenditures

Object of Expenditures	Account Code	Current Year	Budget Year
Personal Services (PS)			
TOTAL PS		-	-
Maint. & Other Operating Expenses (MOOE)			
TOTAL MOOE		-	-
CAPITAL OUTLAY (CO)			
TOTAL CO		-	-
PECIAL PURPOSE APPROPRIATION (SPA):			
5% LOCAL DISASTER RISK REDUCTION MANAGEMENT FUND (LDRRMF)			
)% Quick Response Fund			
aint. & Other Operating Expenses (MOOE)			
Other MOE	5-02-99-990		255,000.00
TOTAL (30% QRF)		-	**255,000.00**
)% Preparedness, Rehabilitation, Migitation & Response			
Maint. & Other Operating Expenses (MOOE)			
Trainings & Seminar Expenses	5-02-02-010		595,000.00
TOTAL (70% Preparedness, Rehabilitation, Migitation & Response)		-	**595,000.00**
TOTAL LDRRMF		-	**850,000.00**
TOTAL APPROPRIATIONS		-	**850,000.00**
TOTAL SUPPLEMENTAL APPROPRIATIONS		-	**41,776,959.94**

AUTHORIZED EXPENDITURES BY OFFICE, ALLOTMENT CLASS AND CATEGORY

OFFICE	PS	MOOE	Capital Outlay (CO)	TOTAL
MUNICIPAL MAYOR'S OFFICE	-	30,152,866.94	6,000,000.00	**36,152,866.94**
Office of the Sangguniang Bayan	-	500,000.00	-	**500,000.00**
VICE MAYORS' OFFICE	-	500,000.00	-	**500,000.00**
MUN. DISABILITY AFFAIRS OFFICE	255,639.00	100,000.00	-	**355,639.00**
Office of the MABEO	356,454.00	100,000.00	-	**456,454.00**
Office of the MUN. PESO	-	100,000.00	-	**100,000.00**
Office of the MYDO	12,000.00	-	-	**12,000.00**
Office of the MUN. ENGINEER	-	1,000,000.00	1,000,000.00	**2,000,000.00**
SPECIAL PURPOSE APPROPRIATION (SPA) :				
5% MDRRMF	-	850,000.00	-	**850,000.00**
5% GAD	-	850,000.00	-	**850,000.00**
GRAND TOTAL	**624,093.00**	**34,152,866.94**	**7,000,000.00**	**41,776,959.94**

JOSEPH L. URGEL
Municipal Mayor

SECTION 4. *Separability Clause.* If any section or provision of this Appropriation Ordinance is disapproved by the Budget Review or declared invalid or unconstitutional by competent authorities, the remaining sections or provisions not affected thereby shall continue in full force and effect.

SECTION 5. *Effectivity.* This Ordinance shall take effect immediately upon approval.

ENACTED this 6th day of July, 2026 at Babuyan, Carrascal, Surigao del Sur.

CERTIFIED TRUE AND CORRECT:

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VALLE
SB Member, Presiding Officer Pro Tempore

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

Date of Approval: JULY 10, 2026

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

GENERAL FUND

SUPPLEMENTAL BUDGET NO. 2 FY 2026

SUPPORTING DOCUMENTS

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG INGATANG-YAMAN
(BUREAU OF THE TREASURY)
Caraga Region, Butuan City 8600

Funding the Republic

BAGONG PILIPINAS

August 26, 2025

JOSEPH L. URGEL
Municipal Mayor
Municipality of Carrascal
Carrascal, Surigao del Sur

NOTICE OF AUTHORITY TO DEBIT ACCOUNT ISSUED
FUND 101252

Mayor Urgel:

Please be informed that the amount of TWO HUNDRED TWENTY MILLION NINE HUNDRED EIGHTY FIVE THOUSAND THREE HUNDRED TWENTY PESOS AND 77/100 ONLY (P 220,985,320.77) was credited to your account on the value date indicated hereunder, detail as follows:

ADA NO. / VALUE DATE	:	**01101252-08-097-2025 / August 26, 2025**
GSB / BRANCH	:	LBP / Tandag City
SARO NO. / DATE	:	SARO-LGRCB-25-0012703 / August 5, 2025
NCA NO. / DATE	:	NCA-LGRCB-25-0009661 / August 5, 2025
PURPOSE	:	To cover the cash requirements for the release of the forty percent (40%) share of local government units (LGUs) in the proceeds of Royalty Income from Mineral Reservations from the utilization and development of National Wealth for the period of 1st to 4th Quarter of FYs 2015, 2016, 2023 and 2024, per attached Annex A, chargeable against the Shares in National Wealth under the Allocations to LGUs - Special Shares of LGUs in the Proceeds of National Taxes of the FY 2025 General Appropriations Act, Republic Act No. 12116.

Please be reminded that all taxes withheld shall be remitted to the Bureau of Internal Revenue through a Tax Remittance Advice pursuant to the provisions of DOF-DBM Joint Circular No. 1-2000A dated July 31, 2001.

Further, actual utilization / disbursements out of the cash allocation shall be subject to the existing budgeting, accounting, and auditing rules and regulations.

Very truly yours,

JEFFREY P. CASURRA, CPA
In-Charge-of-Office

Copy furnished:

Lilian D. Frias
Local Treasury Office

Series: 25-08-0012 SSNT

ANNEX "A"
August, 2025

LIST OF LGU BENEFICIARIES

ADA NO. / VALUE DATE : **01101252-08-097-2025 / August 26, 2025**
NCA NO. / DATE : **NCA-LGRCB-25-0009661 / August 5, 2025**

LGU Recipient	Quarter	Year	Payee	Amount
Municipality of Carrascal	1st - 4th	2015	CTP Construction & Mining Corp.	2,850,896.33
	1st - 4th	2015	Carrascal Nickel Corp.	2,619,593.20
	1st - 4th	2023	CTP Construction & Mining Corp.	43,338,230.30
	1st - 4th	2023	Carrascal Nickel Corp.	35,173,573.53
	2nd - 4th	2023	Kafugan Mining Inc. (KMI)	12,459,790.25
	2nd - 4th	2023	4D Ventures & Development, Inc./Strong Group Mining Corporation	8,596,151.73
	1st	2023	Claver Mineral Development Corp./Binhai Saymon Incorporated	46,438.00
	1st - 4th	2024	CTP Construction & Mining Corp. (CTP- CMC)	49,342,839.36
	2nd - 4th	2024	Carrascal Nickel Corp.	41,943,213.17
	2nd - 4th	2024	Kafugan Mining Inc. (KMI)	9,350,007.57
	1st - 4th	2024	4D Ventures & Development, Inc.	14,851,773.85
	2nd - 4th	2024	Claver Mineral Development Corporation (CMDC)	412,813.48
TOTAL:				220,985,320.77

I hereby assume full responsibility for the veracity and accuracy of the LGU beneficiaries and the amount of shares listed herein.

I hereby warrant that the total amount in the ADA and the documentary requirements to cover the shares of the LGU beneficiaries listed herein or in Annex "A" were prepared in accordance with existing budgeting, accounting and auditing rules and regulations.

JEFFREY P. CASURRA, CPA
In-Charge-of-Office

IRISH ANN C. ITAAS
Acting Regional Accountant

Series: 25-08-0012 SSNT

EXCERPT FROM THE MINUTES OF THE 46TH REGULAR SESSION | 4TH FLYING SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON JULY 6, 2026 AT BARANGAY BABUYAN COVERED COURT.

PRESENT:

HON. VICENTE H. PIMENTEL III
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. John Angelo T. Arreza, CE	Hon. Jessie James T. Valle*
Hon. Romen R. Intano	Hon. Richard L. Hotchkiss
Hon. Oliver Han D. Villarosa	Hon. Chito O. Eliot
Hon. Arnel C. Sunico	

Ex-Officio Members

Hon. Carmelita V. Correos	-	LNMB
Hon. Kidd Elijah P. Pebojot	-	SK Federation President
Hon. Datu Dennis H. Dagno	-	IPMR
ON LEAVE: Hon. Keith Vincent P. Pimentel	-	SB Member

***NOTE:** *Hon. Jessie James T. Valle acted as the Presiding Officer Pro Tempore during the deliberation and final approval of this specific measure after the Presiding Officer temporarily relinquished the chair.*

ORDINANCE NO. 32, SERIES OF 2026

"AN ORDINANCE TRANSFERRING CERTAIN PLANTILLA POSITIONS FROM THE OFFICE OF THE SANGGUNIANG BAYAN TO THE OFFICE OF THE MUNICIPAL VICE MAYOR, AMENDING FOR THIS PURPOSE THE APPROVED STAFFING PATTERN OF THE MUNICIPAL GOVERNMENT OF CARRASCAL, AND FOR OTHER PURPOSES."

INTRODUCED BY:
HONORABLE JOHN ANGELO T. ARREZA, CE

"WHEREAS, the Municipal Government of Carrascal recognizes the need to continuously enhance organizational efficiency and ensure the effective delivery of legislative support services;

"WHEREAS, Section 76 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, authorizes local government units to design and implement their own organizational structure and staffing pattern, taking into consideration service requirements and capability to administer and sustain such structure;

"WHEREAS, the Office of the Municipal Vice Mayor requires adequate personnel support to effectively carry out its administrative and legislative functions;

"WHEREAS, the transfer of certain plantilla positions from the Office of the Sangguniang Bayan to the Office of the Municipal Vice Mayor is intended to strengthen administrative supervision, improve operational efficiency, and align personnel resources with the functional requirements of the respective offices; *and*

"WHEREAS, the proposed transfer of positions shall not adversely affect the rank, salary, benefits, and security of tenure of the concerned personnel and shall be implemented in accordance with existing laws, rules, and regulations.

" NOW THEREFORE "

BE IT ORDAINED by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. *Purpose.* It is hereby declared the policy of the Municipal Government of Carrascal to promote efficiency in the delivery of legislative support services and ensure the effective utilization of personnel resources.

SECTION 2. *Transfer of Positions.* The following Plantilla positions are hereby transferred from the Office of the Sangguniang Bayan to the Office of the Municipal Vice Mayor:

1. **Administrative Officer I** *(Records Officer I) – Salary Grade 10;*
2. **Administrative Aide VI** *(Clerk III) – Salary Grade 6;*
3. **Process Server** *– Salary Grade 5;*
4. **Local Legislative Staff Employee II** *(Messenger) – Salary Grade 4;*
5. **Administrative Aide III** *(Driver I) – Salary Grade 3;*
6. **Administrative Aide II** *(Messenger) – Salary Grade 2; and*
7. **Administrative Aide I** *(Utility Worker I) – Salary Grade 1*

SECTION 3. *Supervision and Functions.* Upon effectivity of this Ordinance, the said positions shall be placed under the direct supervision and control of the Office of the Municipal Vice Mayor and shall perform duties in accordance with existing laws, Civil Service rules, and applicable issuances.

SECTION 4. *No Diminution of Rank or Compensation.* The transfer shall not result in any reduction of salary grade, rank, benefits, or security of tenure of the incumbents, if any.

SECTION 5. *Funding and Appropriations.* The salaries, wages, allowances, and other authorized benefits pertaining to the transferred plantilla positions shall be charged against the Personal Services appropriations of the Office of the Municipal Vice Mayor.

The amount necessary to cover the funding requirements of the transferred positions shall be realigned from the appropriations of the Office of the Sangguniang Bayan to the Office of the Municipal Vice Mayor, subject to existing budgeting, accounting, and auditing rules and regulations.

SECTION 6. *Implementation.* The implementation of this Ordinance shall be subject to the approval, attestation, or confirmation of the appropriate government agencies, where required under existing laws, rules, and regulations.

SECTION 7. *Repealing Clause.* All ordinances, resolutions, and issuances inconsistent herewith are hereby repealed or modified accordingly.

SECTION 8. *Effectivity.* This Ordinance shall take effect after compliance with the posting and publication requirements of the Local Government Code of 1991 and after due review, where applicable.

ENACTED this 6th day of July, 2026 at Barangay Babuyan, Municipality of Carrascal, Province of Surigao del Sur, Philippines.

CERTIFIED TRUE AND CORRECT:

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VALLE
SB Member, Presiding Officer Pro Tempore

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 37TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON APRIL 27, 2026 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. JESSIE JAMES T. VALLE
SB Member
Presiding Officer Pro Tempore

Regular Members

Hon. Romen R. Intano
Hon. Oliver Han D. Villarosa
Hon. Arnel C. Sunico
Hon. Richard L. Hotchkiss
Hon. Chito O. Eliot

Ex-Officio Members

	Hon. Datu Dennis H. Dagno	-	IPMR
ON LEAVE:	Hon. Vicente H. Pimentel III	-	Municipal Vice Mayor
	Hon. John Angelo T. Arreza, CE	-	SB Member
	Hon. Keith Vincent P. Pimentel	-	SB Member
	Hon. Carmelita V. Correos	-	LNMB
	Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ORDINANCE NO. 22, SERIES OF 2026

"AN ORDINANCE CREATING THE MUNICIPAL PERSONS WITH DISABILITY AFFAIRS OFFICE (MPDAO) IN THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR, DEFINING ITS ORGANIZATIONAL STRUCTURE, POWERS, DUTIES AND FUNCTIONS, AND FOR OTHER PURPOSES."

INTRODUCED BY:
HONORABLE ARNEL C. SUNICO

"WHEREAS, Republic Act No. 7160, otherwise known as the Local Government Code of 1991 mandates local government units to promote the general welfare of their constituents;

"WHEREAS, Republic Act No. 10070, or the *Institutional Mechanism for PWD Programs* requires every province, city, and municipality to establish a Persons with Disability Affairs Office (PDAO);

"WHEREAS, there is a need to institutionalize programs, services, and policies for Persons with Disabilities (PWDs) in the Municipality of Carrascal; and

"WHEREAS, the creation of the Municipal Persons with Disability Affairs Office will ensure focused and sustained delivery of services for PWDs.

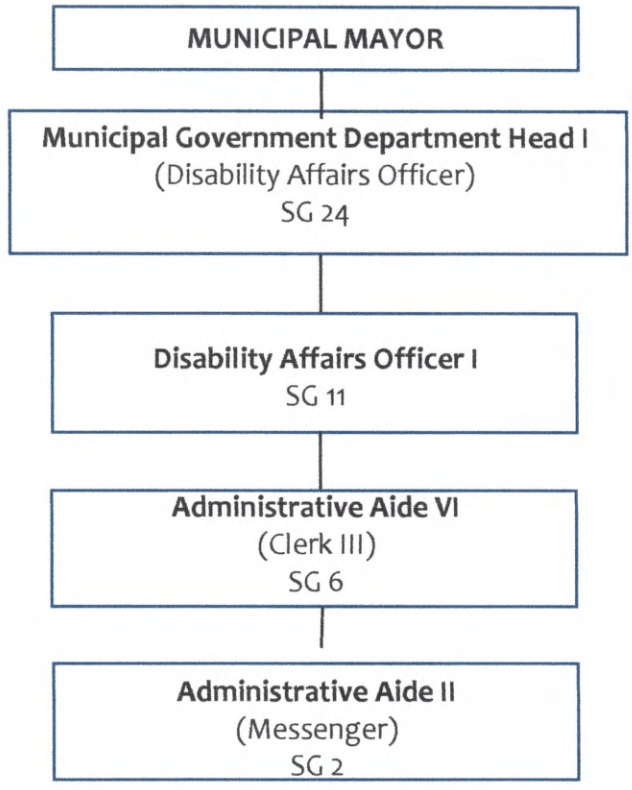
" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. *Title.* This Ordinance shall be known as the *"Municipal Persons with Disability Affairs Office (MPDAO) Ordinance of 2026."*

SECTION 2. *Creation of the MPDAO.* There is hereby created the Municipal Persons with Disability Affairs Office (MPDAO) in the Municipality of Carrascal.

SECTION 3. *Organizational Structure.* The MPDAO shall adopt the following organizational structure:



SECTION 4. *Powers And Functions.* The MPDAO shall perform the following powers and functions:

1. Formulate and implement policies, plans, and programs for PWD welfare;
2. Ensure implementation of Batas Pambansa Blg. 344 and related laws;
3. Represent PWDs in local bodies;
4. Maintain database and records of PWDs;
5. Coordinate with national agencies, NGOs, and POs;
6. Promote awareness, inclusion, and access to services;
7. Perform other functions necessary to advance PWD welfare.

SECTION 5. *Duties and Responsibilities of Personnel.* All positions under the MPDAO shall perform the following duties and responsibilities:

MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (DISABILITY AFFAIRS OFFICER), SG 24

1. Formulate and implement policies, plans and programs for the promotion of the welfare of PWDs in coordination with concerned national and local government agencies;
2. Coordinate the implementation of the provisions of this Act, Batas Pambansa Blg. 344, otherwise known as the Accessibility Law, and other relevant laws at the local level;
3. Represent PWDs in meetings of local development councils and other special bodies;
4. Recommend and enjoin the participation of nongovernment organizations (NGOs) and people's organizations (POs) in the implementation of all disability-related laws and policies;
5. Gather and compile relevant data on PWDs in their localities;
6. Disseminate information including, but not limited to, programs and activities for PWDs, statistics on PWDs, including children with disability, and training and employment opportunities for PWDs;
7. Submit reports to the office of the local chief executive on the implementation of programs and services for the promotion of the welfare of PWDs in their respective areas of jurisdiction;
8. Ensure that the policies, plans and programs for the promotion of the welfare of PWDs are funded by both the national and local government;
9. Monitor fundraising activities being conducted for the benefit of PWDs;
10. Seek donations in cash or in kind from local or foreign donors to implement an approved work plan for PWDs, in accordance with existing laws and regulations; and
11. Perform such other functions as may be necessary for the promotion and protection of the welfare of the PWDs.

DISABILITY AFFAIRS OFFICER I, SG 11

1. Assist in the dissemination of information regarding disability-related services, benefits and policies;
2. Responsible in the preparation of reports and other documentation required for program monitoring and evaluation;
3. In-charge in providing assistance to PWDs and their families in accessing programs, services, and benefits offered by the government;
4. Serve as a liaison between the PDAO and PWD organizations or community groups to foster collaboration;
5. Participate in training and development programs to improve knowledge and skills related to disability affairs;
6. Responsible in drafting program proposals by gathering necessary information, organizing content, and preparing initial drafts; and
7. Perform other functions as instructed by the immediate supervisor/Local Chief Executive.

ADMINISTRATIVE AIDE VI (CLERK III), SG 6

1. Prepares and encodes documents, including reports, communications, and presentation materials related to programs, projects, and activities for Persons with Disabilities (PWDs);

2. Provides administrative and logistical support during trainings, meetings, consultations, and conferences concerning PWD programs and services;
3. Assists in the registration and updating of records of Persons with Disabilities, ensuring accuracy and confidentiality of data in the PWD database;
4. Ensures the proper use, safety, and maintenance of office equipment, and monitors the availability of office supplies necessary for MPDAO operations;
5. Maintains an organized and systematic filing system for PWD records, reports, and other relevant documents, ensuring accessibility while upholding data privacy and security; and
6. Perform other functions as instructed by the immediate supervisor/Local Chief Executive.

ADMINISTRATIVE AIDE II (MESSENGER), SG 2

1. Delivers communications, documents, and official correspondences to and from the Municipal Persons with Disability Affairs Office; and
2. Perform other functions as instructed by the immediate supervisor/Local Chief Executive.

SECTION 6. *Funding.* The initial funding shall be charged against available funds of the Municipality, subject to existing accounting and auditing rules. Thereafter, such sums shall be included in the annual budget.

SECTION 7. *Implementing Rules.* The Municipal Mayor may issue implementing rules and regulations to carry out the provisions of this Ordinance.

SECTION 8. *Separability Clause.* If any provision of this Ordinance is declared invalid, other provisions not affected shall remain in force.

SECTION 9. *Effectivity.* This Ordinance shall take effect upon approval and publication in accordance with law.

DONE this 27th day of April 2026 at Carrascal, Surigao del Sur.

CERTIFIED TRUE AND CORRECT:

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VALLE
SB Member, Presiding Officer Pro Tempore

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 37TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON APRIL 27, 2026 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. JESSIE JAMES T. VALLE
SB Member
Presiding Officer Pro Tempore

Regular Members

Hon. Romen R. Intano
Hon. Oliver Han D. Villarosa
Hon. Arnel C. Sunico
Hon. Richard L. Hotchkiss
Hon. Chito O. Eliot

Ex-Officio Members

	Hon. Datu Dennis H. Dagno	-	IPMR
ON LEAVE:	Hon. Vicente H. Pimentel III	-	Municipal Vice Mayor
	Hon. John Angelo T. Arreza, CE	-	SB Member
	Hon. Keith Vincent P. Pimentel	-	SB Member
	Hon. Carmelita V. Correos	-	LNMB
	Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ORDINANCE NO. 26, SERIES OF 2026

"AN ORDINANCE CREATING THE MUNICIPAL AGRICULTURAL AND BIOSYSTEMS ENGINEER'S OFFICE (MABEO) OF THE MUNICIPALITY OF CARRASCAL, PROVIDING FOR ITS ORGANIZATIONAL STRUCTURE, STAFFING PATTERN, DUTIES AND RESPONSIBILITIES, AND QUALIFICATION STANDARDS."

INTRODUCED BY:
HONORABLE ARNEL C. SUNICO

"WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the General Welfare Clause of the Local Government Code of 1991 authorizes local government units to exercise powers necessary and appropriate to promote the general welfare of their constituents;

"WHEREAS, Section 17 of the same Code mandates local government units to deliver basic services and facilities, including agricultural support services and infra350s0;tructure necessary for sustainable development;

"WHEREAS, Republic Act No. 10915, also known as the *Philippine Agricultural and Biosystems Engineering Act of 2016,* institutionalizes the practice of agricultural and biosystems engineering as a profession vital to national development, and promotes the application of engineering technologies in agriculture, fisheries, and natural resources management; and

"WHEREAS, there is a need to establish the Municipal Agricultural and Biosystems Engineer's Office to strengthen the Municipality's technical capability and to institutionalize an organizational structure, staffing pattern, and defined functions for the efficient delivery of agricultural and biosystems engineering services.

" NOW THEREFORE "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

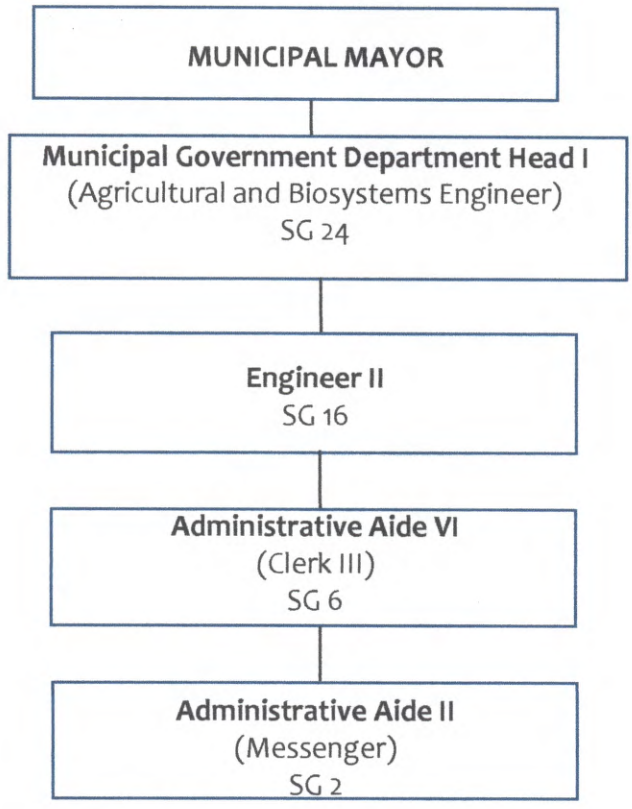
SECTION 1. *Title.* This Ordinance shall be known as the "*Municipal Agricultural and Biosystems Engineer's Office (MABEO) Ordinance of 2026.*"

SECTION 2. *Creation of the Office.* There is hereby created the Municipal Agricultural and Biosystems Engineer's Office (MABEO) in the Municipality of Carrascal to provide technical services and implement programs, projects, and activities relating to agricultural and biosystems engineering in the Municipality.

SECTION 3. *Mandate and Functions.* The MABEO shall perform the following functions:

1. Provide engineering support services for agricultural development;
2. Plan, design, implement, and supervise agricultural and biosystems engineering projects;
3. Promote sustainable agriculture through appropriate technologies;
4. Support disaster risk reduction through flood control, irrigation, and climate-resilient infrastructure; and
5. Perform such other functions as may be provided by law or assigned by the Local Chief Executive.

SECTION 4. *Organizational Structure and Staffing Pattern.* The Office shall adopt the following organizational structure:



SECTION 5. ***Duties and Responsibilities.*** All positions under the MPDAO shall perform the following duties and responsibilities:

MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (AGRICULTURAL AND BIOSYSTEMS ENGINEER), SG 24

1. Preparation of engineering designs, plans, specifications, feasibility studies, and cost estimates for irrigation and drainage systems; soil and water conservation; agrometeorological systems; agricultural power and machinery; farm structures; renewable/bio-energy systems; post-harvest and processing facilities; waste management systems; bio-information systems; and automation and instrumentation;
2. Supervision and management of the construction, operation, and maintenance of agricultural and biosystems engineering facilities and projects;
3. Development, planning, management, evaluation, and provision of consultancy services for agricultural and biosystems engineering programs and projects;
4. Conduct of research, development, training, and extension services in agricultural and biosystems engineering; and
5. Contribute to flood mitigation, drought management and emergency response planning.

ENGINEER II, SG 16

1. Inspect and evaluate existing agricultural infrastructure and recommend repairs, upgrades or improvements if needed;
2. Preparation and evaluation of farm development plans, land use maps, and suitability studies for agriculture, fisheries, and forestry production systems;
3. Participate in community consultations and extension activities; and
4. Perform other functions as instructed by the immediate supervisor/Local Chief Executive.

ADMINISTRATIVE AIDE VI (CLERK III), SG 6

1. Prepares and encodes documents, including reports, correspondence, technical documents, and presentation materials related to agricultural and biosystems engineering programs, projects, and activities;
2. Provides administrative and logistical support during trainings, meetings, field activities, and conferences on agricultural infrastructure, irrigation, post-harvest facilities, and other MABEO initiatives;
3. Ensures the proper use, safety, and maintenance of office equipment, and monitors the availability of office supplies necessary for office operations;
4. Maintains an organized filing system for engineering reports, project documents, plans, and other records, ensuring that documents are easily retrievable while maintaining their safety and confidentiality; and
5. Perform other functions as instructed by the immediate supervisor/Local Chief Executive.

ADMINISTRATIVE AIDE II (MESSENGER), SG 2

1. Delivers communications, documents, and official correspondences to and from the Municipal Agricultural and Biosystems Engineer's Office; and
2. Perform other functions as instructed by the immediate supervisor/Local Chief Executive.

SECTION 6. *Qualification Standards.* All positions shall comply with the qualification standards prescribed by the Civil Service Commission (CSC) and other relevant laws.

SECTION 7. *Appropriations.* The funding requirements for the implementation of this Ordinance shall be charged against available municipal funds, subject to budgeting, accounting, and auditing rules.

SECTION 8. *Implementing Rules.* The Municipal Mayor may issue implementing rules and regulations to carry out the provisions of this Ordinance.

SECTION 9. *Separability Clause.* If any provision of this Ordinance is declared invalid, other provisions not affected shall remain in force.

SECTION 10. ***Effectivity.*** This Ordinance shall take effect upon approval and publication in accordance with law.

DONE this 27th day of April 2026 at Carrascal, Surigao del Sur.

CERTIFIED TRUE AND CORRECT:

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VALLE
SB Member, Presiding Officer Pro Tempore

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 39TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON MAY 11, 2026 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. VICENTE H. PIMENTEL III
Municipal Vice Mayor
Presiding Officer

Regular Members

Hon. John Angelo T. Arreza, CE	Hon. Jessie James T. Valle
Hon. Romen R. Intano	Hon. Richard L. Hotchkiss
Hon. Chito O. Eliot	Hon. Arnel C. Sunico

Ex-Officio Members

Hon. Carmelita V. Correos	-	LNMB
Hon. Kidd Elijah P. Pebojot	-	SK Federation President
Hon. Datu Dennis H. Dagno	-	IPMR
ON LEAVE: Hon. Keith Vincent P. Pimentel	-	SB Member
Hon. Oliver Han D. Villarosa	-	SB Member

ORDINANCE NO. 28-A, SERIES OF 2026

"AN ORDINANCE AMENDING ORDINANCE NO. 52, SERIES OF 2021, ENTITLED 'AN ORDINANCE INSTITUTIONALIZING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) IN THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR AND APPROPRIATING FUNDS THEREOF,' BY REVISING THE TITLE THEREOF TO READ AS 'AN ORDINANCE CREATING THE MUNICIPAL PUBLIC EMPLOYMENT SERVICE OFFICE (MPESO) IN THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR,' AND BY AMENDING THE ORGANIZATIONAL STRUCTURE, STAFFING PATTERN, AND DUTIES AND FUNCTIONS OF THE MUNICIPAL PUBLIC EMPLOYMENT SERVICE OFFICE, AND FOR OTHER PURPOSES."

INTRODUCED BY:
HONORABLE JESSIE JAMES T. VALLE

"WHEREAS, Ordinance No. 52, Series of 2021 was enacted to institutionalize the Public Employment Service Office (PESO) in the Municipality of Carrascal, Surigao del Sur as part of the local government's commitment to promote employment facilitation and workforce development;

"WHEREAS, there is a need to amend the title of said ordinance to accurately reflect the creation of the Municipal Public Employment Service Office (MPESO), consistent with its mandated functions and institutional framework;

"WHEREAS, the updating and realignment of the organizational structure and staffing pattern of the MPESO is necessary to conform with existing Civil Service Commission (CSC) standards, rules, and requirements, and to ensure proper personnel classification and effective office operations; *and*

"WHEREAS, the Sangguniang Bayan finds merit in the request to revise and strengthen the duties and functions of MPESO personnel to enhance coordination, efficiency, and the effective delivery of employment facilitation services to the constituents of the municipality.

" NOW THEREFORE "

BE IT ORDAINED by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur in session assembled:

SECTION 1. *Amendment of Title.* The title of Ordinance No. 52, Series of 2021 is hereby amended to read as follows:

> ***"AN ORDINANCE AMENDING ORDINANCE NO. 52, SERIES OF 2021, ENTITLED 'AN ORDINANCE INSTITUTIONALIZING THE PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) IN THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR AND APPROPRIATING FUNDS THEREOF,' BY REVISING THE TITLE THEREOF TO READ AS 'AN ORDINANCE CREATING THE MUNICIPAL PUBLIC EMPLOYMENT SERVICE OFFICE (MPESO) IN THE MUNICIPALITY OF CARRASCAL, SURIGAO DEL SUR,' AND BY AMENDING THE ORGANIZATIONAL STRUCTURE, STAFFING PATTERN, AND DUTIES AND FUNCTIONS OF THE MUNICIPAL PUBLIC EMPLOYMENT SERVICE OFFICE, AND FOR OTHER PURPOSES."***

SECTION 2. *Amendment on Administrative Authority.* Section 3 of Ordinance No. 52, Series of 2021, is hereby amended to read as follows:

> ***"SECTION 3. CREATION AND OFFICE STATUS.*** There is hereby created within the Local Government Unit of Carrascal, Surigao del Sur a regular, permanent, and separate office to be known as the Municipal Public Employment Service Office (MPESO).
>
> The MPESO shall be composed of technical and administrative personnel and shall operate as a distinct office under the executive supervision of the Municipal Mayor, in accordance with the Local Government Code of 1991 and other applicable laws, rules, and regulations.

SECTION 3. *Amendment on Duties and Functions.* Section 4 of Ordinance No. 52, Series of 2021, is hereby amended to read as follows:

"SECTION 4. DUTIES AND FUNCTIONS OF THE MUNICIPAL PUBLIC EMPLOYMENT SERVICE OFFICE. The Municipal Public Employment Service Office shall perform the following duties and functions:

A. MUNICIPAL GOVERNMENT DEPARTMENT HEAD I
(Municipal PESO Manager)
SG 24

1. Develop action plans, proposals, and other documents needed in the implementation of programs and services;
2. Identify training needs and arrange staff training as needed (i.e. in-house or block release) training staff, or delegating appropriate unit/staff;
3. Responsible for informal stages of staff discipline, including coaching and counseling;
4. Leads the implementation of livelihood assistance, emergency employment, skills enhancement, and workforce competency programs of various sectors within the municipality;
5. Maintain a systematic process flow to ensure the effective and efficient management of the office and avoid complaints from clients;
6. Conduct reviews of daily procedures being implemented in order to update and trim down unnecessary processes and carry out remedial action; *and*
7. Maintain effective communication with the Local Executives, appraise and provide recommendation for policy directions.

B. LABOR AND EMPLOYMENT OFFICER III (PESO)
SG 16

1. Provide assistance in the implementation of PESO programs and prepares periodic reports, labor market statistics, and other documentary requirements;
2. Conducts labor market research, data gathering, and monitoring of employment trends to support planning, policy formulation, and decision-making;
3. Responsible in the preparation of annual work plans, budget proposals, and resource requirements for the implementation of employment and livelihood programs;
4. Coordinates with training institutions and partner agencies for skills development, capacity-building, and livelihood interventions for workers and jobseekers;
5. Develop action plans, proposals, and other documents needed in the implementation of programs and services; *and*
6. Perform other functions as instructed by the immediate supervisor/Local Chief Executive.

C. LABOR AND EMPLOYMENT OFFICER I (PESO)
SG 11

1. Conduct Job Fair;
2. Provide Labor Market Promotion;

3. Coordinate and promote the adoption of enrolled youth work programs such as Special Program for Employment of Students (SPES) and Government Internship Program (GIP);
4. Provide referral and placement services for local and overseas as well as private and public employment in accordance with existing policies, rules, and regulations;
5. Provide career advocacy and employment coaching services;
6. Facilitate the implementation and/or provision of livelihood and self-employment programs and services;
7. Assist in providing re-integration assistance services to returning Overseas Filipino Workers (OFWs); *and*
8. Perform other functions as instructed by the immediate supervisor/Local Chief Executive.

D. ADMINISTRATIVE AIDE VI (CLERK III)
SG 6

1. Prepares and encodes documents, including reports, correspondence, and presentation materials related to employment facilitation, job matching, and PESO programs;
2. Provides administrative and logistical support during job fairs, skills trainings, career guidance activities, and other employment-related conferences and seminars;
3. Ensures the proper use, safety, and maintenance of office equipment, and monitors the availability of office supplies necessary for PESO operations;
4. Maintains an organized filing system for documents and other correspondence, ensuring that documents are easily retrievable while maintaining confidentiality and data security; *and*
5. Perform other functions as instructed by the immediate supervisor/Local Chief Executive.

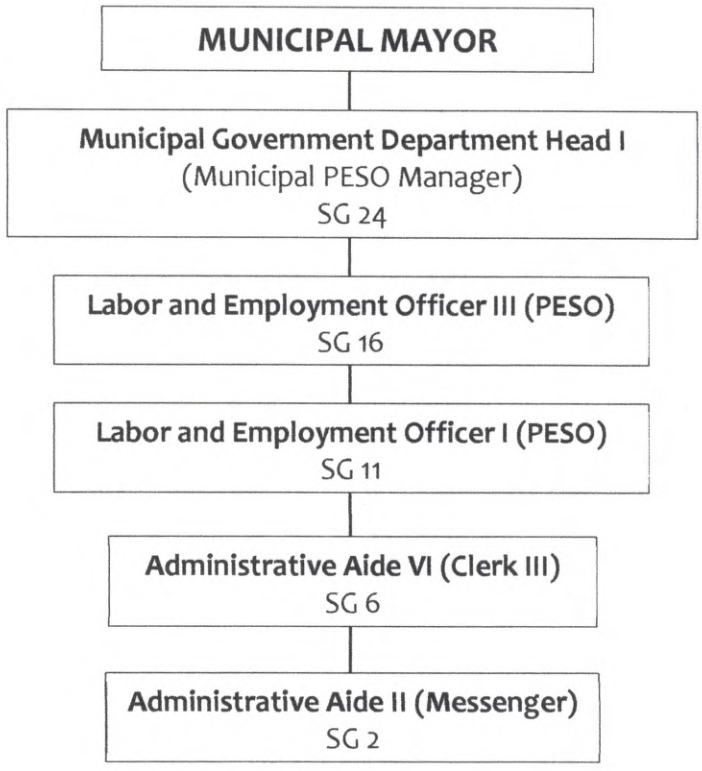
E. ADMINISTRATIVE AIDE II (MESSENGER)
SG 2

1. Delivers communications, documents, and official correspondence to and from the Municipal Public Employment Service Office; *and*
2. Does other related functions.

SECTION 4. *Amendment on Personnel Structure.* Section 6 of Ordinance No. 52, Series of 2021 is hereby amended to read as follows:

"SECTION 6. ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN. The Municipal Public Employment Office (MPESO) shall be organized in accordance with the following structure:

MUNICIPAL PUBLIC EMPLOYMENT SERVICE OFFICE



SECTION 5. ***Insertion of a New Section.*** A new section is hereby inserted after Section 6, to be designated as Section 6-A, which shall read as follows:

"SECTION 6-A. QUALIFICATION STANDARDS. This section provides the minimum qualifications required for each plantilla position in the Municipal Public Employment Service Office (MPESO), including education, experience, training, and eligibility.

A. MUNICIPAL GOVERNMENT DEPARTMENT HEAD I
(Municipal PESO Manager)
SG 24

Education:	*Bachelor's Degree preferably in any of the following: Operations Management (OM); Human Resource Management (HRM); Human Resource Development (HRD); and/or allied Fields*
Training:	*None required*
Experience:	*Three (3) years of supervisory/management experience in program management relative to employment facilitation*
Eligibility:	*Career Service (Professional)/Second Level Eligibility*

B. *LABOR AND EMPLOYMENT OFFICER III (PESO)*
SG 16

Education:	*Bachelor's Degree preferably in any of the following: Operations Management (OM); Human Resource Management (HRM); Human Resource Development (HRD); and/or allied fields*
Training:	*Four (4) hours of relevant training on employment facilitation*
Experience:	*One (1) year of experience in program management relative to employment facilitation*
Eligibility:	*Career Service (Professional)/Second Level Eligibility*

C. *LABOR AND EMPLOYMENT OFFICER I (PESO)*
SG 11

Education:	*Bachelor's Degree preferably in any of the following: Operations Management (OM); Human Resource Management (HRM); Human Resource Development (HRD); and/or allied fields*
Training:	*None required*
Experience:	*None required*
Eligibility:	*Career Service (Professional)/Second Level Eligibility*

D. *ADMINISTRATIVE AIDE VI (CLERK III)*
SG 6

Education:	*Completion of two (2) years studies in college*
Training:	*None required*
Experience:	*None required*
Eligibility:	*Career Service (Subprofessional)/First Level Eligibility*

E. *ADMINISTRATIVE AIDE II (MESSENGER)*
SG 2

Education:	*Elementary School Graduate*
Training:	*None required*
Experience:	*None required*
Eligibility:	*None required (MC 10, s. 2013 – Cat. III)*

SECTION 6. *Non-Impairment Clause.* All other provisions of Ordinance No. 52, Series of 2021, not inconsistent with this Ordinance shall remain valid and effective.

SECTION 7. *Repealing Clause.* All ordinances, rules, and regulations inconsistent herewith are hereby repealed or modified accordingly.

SECTION 8. ***Separability Clause.*** If any provision of this ordinance is declared unconstitutional or invalid, the other provisions not affected thereby shall remain in full force and effect.

SECTION 9. ***Effectivity.*** This ordinance shall take effect after ten (10) days from its posting in the bulletin board at the entrance of the Municipal Hall and in at least two (2) conspicuous places within the Municipality of Carrascal, Surigao del Sur.

ENACTED this 11th day of May, 2026 at Carrascal, Surigao del Sur.

CERTIFIED TRUE AND CORRECT:

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

VICENTE H. PIMENTEL III
Municipal Vice Mayor, Presiding Officer

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 37TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON APRIL 27, 2026 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. JESSIE JAMES T. VALLE
SB Member
Presiding Officer Pro Tempore

Regular Members

Hon. Romen R. Intano
Hon. Oliver Han D. Villarosa
Hon. Arnel C. Sunico
Hon. Richard L. Hotchkiss
Hon. Chito O. Eliot

Ex-Officio Members

	Hon. Datu Dennis H. Dagno	-	IPMR
ON LEAVE:	Hon. Vicente H. Pimentel III	-	Municipal Vice Mayor
	Hon. John Angelo T. Arreza, CE	-	SB Member
	Hon. Keith Vincent P. Pimentel	-	SB Member
	Hon. Carmelita V. Correos	-	LNMB
	Hon. Kidd Elijah P. Pebojot	-	SK Federation President

ORDINANCE NO. 23, SERIES OF 2026

"AN ORDINANCE CREATING THE POSITION OF DISABILITY AFFAIRS OFFICER I, SALARY GRADE 11, UNDER THE MUNICIPAL PERSONS WITH DISABILITY AFFAIRS OFFICE (MPDAO) OF THIS MUNICIPALITY, AND PROVIDING FOR ITS FUNCTIONS AND COMPENSATION."

INTRODUCED BY:
HONORABLE JESSIE JAMES T. VALLE

"WHEREAS, Republic Act No. 7160, otherwise known as the Local Government Code of 1991 mandates local government units to promote the general welfare of their constituents;

"WHEREAS, Republic Act No. 10070, or the *Institutional Mechanism for PWD Programs* mandates the establishment of offices to implement PWD programs;

"WHEREAS, there is a need to institutionalize programs, services, and policies for Persons with Disabilities (PWDs) in the Municipality of Carrascal; and

"WHEREAS, there is a need to strengthen manpower support in the MPDAO to ensure effective delivery of services.

" **NOW THEREFORE** "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. *Creation of Position.* There is hereby created the position of *Disability Affairs Officer I – Salary Grade 11*, under the *Municipal Persons with Disability Affairs Office*.

SECTION 2. *Duties and Functions.* The *Disability Affairs Officer I* shall perform the following duties and functions:

1. Assist in dissemination of disability-related programs and services;
2. Prepare reports and documentation;
3. Provide assistance to PWDs and their families;
4. Coordinate with organizations and stakeholders;
5. Draft program proposals;
6. Perform other functions as assigned.

SECTION 3. *Qualifications.* The position shall comply with Civil Service Commission Qualification Standards for *Disability Affairs Officer I.*

SECTION 4. *Compensation.* The position shall receive compensation under Salary Grade 11 in accordance with existing laws and budgetary provisions.

SECTION 5. *Funding.* Funding shall be sourced from the available municipal funds, subject to budgeting, accounting, and auditing rules.

SECTION 6. *Separability Clause.* If any provision of this Ordinance is declared invalid, other provisions not affected shall remain in force.

SECTION 7. *Effectivity.* This Ordinance shall take effect upon approval and publication in accordance with law.

DONE this 27th day of April 2026 at Carrascal, Surigao del Sur.

CERTIFIED TRUE AND CORRECT:

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VALLE
SB Member, Presiding Officer Pro Tempore

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

EXCERPT FROM THE MINUTES OF THE 43RD REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON JUNE 15, 2026 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. JESSIE JAMES T. VALLE
SB Member
Presiding Officer Pro Tempore

Regular Members

Hon. John Angelo T. Arreza, CE
Hon. Richard L. Hotchkiss
Hon. Oliver Han D. Villarosa
Hon. Arnel C. Sunico
Hon. Romen R. Intano
Hon. Keith Vincent P. Pimentel
Hon. Chito O. Eliot

Ex-Officio Members

Hon. Carmelita V. Correos - LNMB

ON LEAVE:
Hon. Vicente H. Pimentel III - Municipal Vice Mayor
Hon. Kidd Elijah P. Pebojot - SB Member
Hon. Datu Dennis H. Dagno - IPMR

ORDINANCE NO. 30, SERIES OF 2026

"AN ORDINANCE CREATING THE POSITION OF ENGINEER II (AGRICULTURAL AND BIOSYSTEMS), SALARY GRADE 16, UNDER THE MUNICIPAL AGRICULTURAL AND BIOSYSTEMS ENGINEER'S OFFICE (MABEO) OF THE MUNICIPALITY OF CARRASCAL, AND PROVIDING FOR ITS FUNCTIONS AND COMPENSATION."

INTRODUCED BY:
HONORABLE JOHN ANGELO T. ARREZA, CE

"WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the General Welfare Clause, empowers local government units to adopt measures necessary to promote the welfare of their constituents;

"WHEREAS, Republic Act No. 10915 recognizes the importance of agricultural and biosystems engineering professionals in advancing agricultural development, environmental sustainability, and the efficient utilization of natural resources;

"WHEREAS, there is a need to create the position of Engineer II (Agricultural and Biosystems), Salary Grade 16, under the Municipal Agricultural and Biosystems Engineer's Office to augment technical capacity and ensure the efficient planning, implementation, and supervision of agricultural and biosystems engineering programs and projects of the Municipality.

" **NOW THEREFORE** "

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. *Creation of Position.* There is hereby created the position of *Engineer II (Agricultural and Biosystems), Salary Grade 16,* under the *Municipal Agricultural and Biosystems Engineer's Office.*

SECTION 2. *Duties and Functions.* The *Engineer II (Agricultural and Biosystems)* shall perform the following duties and functions:

1. Inspect and evaluate existing agricultural infrastructure and recommend repairs, upgrades or improvements if needed;
2. Prepare and evaluate farm development plans, land use maps, and suitability studies for agriculture, fisheries, and forestry production systems;
3. Participate in community consultations and extension activities; *and*
4. Perform other functions as instructed by the immediate supervisor or the Local Chief Executive.

SECTION 3. *Qualifications.*

Education	:	*Bachelor's Degree in Agricultural Engineering or Agricultural and Biosystems Engineering*
Training	:	*Four (4) hours of relevant training*
Experience	:	*One (1) year of relevant experience*
Eligibility	:	*R.A. No. 1080 (Agricultural and Biosystems Engineer)*

SECTION 4. *Compensation.* The position shall receive compensation under Salary Grade 16 in accordance with existing laws and budgetary provisions.

SECTION 5. *Funding.* Funding shall be sourced from the available budget, subject to budgeting, accounting, and auditing rules.

SECTION 6. *Separability Clause.* If any provision of this Ordinance is declared invalid, other provisions not affected shall remain in force.

SECTION 7. *Effectivity.* This Ordinance shall take effect upon approval and publication in accordance with law.

DONE this 15th day of June, 2026 at Carrascal, Surigao del Sur.

CERTIFIED TRUE AND CORRECT:

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VALLE
SB Member, Presiding Officer Pro Tempore

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

Republic of the Philippines
PROVINCE OF SURIGAO DEL SUR
MUNICIPALITY OF CARRASCAL

Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 43RD REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON JUNE 15, 2026 AT THE LEGISLATIVE SESSION HALL.

PRESENT:

HON. JESSIE JAMES T. VALLE
SB Member
Presiding Officer Pro Tempore

Regular Members

Hon. John Angelo T. Arreza, CE
Hon. Richard L. Hotchkiss
Hon. Oliver Han D. Villarosa
Hon. Arnel C. Sunico
Hon. Romen R. Intano
Hon. Keith Vincent P. Pimentel
Hon. Chito O. Eliot

Ex-Officio Members

	Hon. Carmelita V. Correos	-	LNMB
ON LEAVE:	Hon. Vicente H. Pimentel III	-	Municipal Vice Mayor
	Hon. Kidd Elijah P. Pebojot	-	SK Federation President
	Hon. Datu Dennis H. Dagno	-	IPMR

RESOLUTION NO. 151, SERIES OF 2026

"A RESOLUTION APPROVING THE REALIGNMENT OF APPROPRIATIONS FOR CULTURAL ACTIVITIES UNDER THE OFFICE OF THE MUNICIPAL MAYOR, AS APPROPRIATED UNDER THE 2026 ANNUAL BUDGET, AND UNDER THE MUNICIPAL TOURISM OFFICE, AS APPROPRIATED UNDER SUPPLEMENTAL BUDGET NO. 1, TO OTHER PRIORITY PROGRAMS, PROJECTS, AND ACTIVITIES (PPAs) OF THE MUNICIPALITY OF CARRASCAL IN THE TOTAL AMOUNT OF FIFTEEN MILLION EIGHT HUNDRED TEN THOUSAND THREE HUNDRED FIFTY-SIX PESOS AND FIFTY-SIX CENTAVOS (₱15,810,356.56)."

"WHEREAS, Republic Act No. 7160, otherwise known as the *Local Government Code of 1991*, and other applicable budgeting, accounting, and auditing laws, rules, and regulations authorize local government units to realign appropriations subject to existing limitations and requirements, to ensure the effective and efficient utilization of public funds;

"WHEREAS, to cushion the domestic impacts of the prevailing energy and economic crisis, the national government through Executive Order No. 110 (s. 2026) dated March 24, 2026, and DILG Memorandum Circular No. 2026-023 issued March 16, 2026, explicitly directs all local government units to implement strict economy and institutional austerity measures, prioritizing absolute fiscal prudence;

"WHEREAS, in compliance with these national directives, it is deemed highly necessary for the Municipality to scale down funding for non-essential cultural and tourism activities and redirect these available resources to vital public services and high-priority local development projects;

"WHEREAS, the Municipal Development Council, through MDC Resolution No. 07, Series of 2026, endorsed to the Sangguniang Bayan for approval the proposed realignment of available appropriations which are sourced from Cultural Activities under the Office of the Municipal Mayor, as appropriated under the Annual Budget for Fiscal Year 2026, and under the Municipal Tourism Office, as appropriated under Supplemental Budget No. 1, as follows:

OBJECT OF EXPENDITURE	SOURCE	AMOUNT
General Special Concerns Services – **Cultural Activities**	**OFFICE OF MUNICIPAL MAYOR** *(Annual Budget FY 2026)*	**₱12,878,006.78**
Other MOOE – **Cultural Activities**	**MUNICIPAL TOURISM OFFICE** *(Supplemental Budget No. 1)*	**₱11,932,349.78**
TOTAL AVAILABLE APPROPRIATIONS		**₱24,810,356.56**

"WHEREAS, out of the total available appropriations, the amount of *Fifteen Million Eight Hundred Ten Thousand Three Hundred Fifty-Six Pesos and Fifty-Six Centavos* **(₱15,810,356.56)** is proposed to be realigned to fund urgent institutional mitigation measures, direct public assistance programs, and essential frontline service delivery requirements;

"WHEREAS, the proposed realignment is deemed necessary to ensure compliance with national austerity directives while guaranteeing the judicious, efficient, and responsive utilization of available and uncommitted appropriations to address priority development needs and service delivery requirements of the Municipality; *and*

"WHEREAS, the Sangguniang Bayan finds this strategic balancing of fiscal prudence and public service delivery to be highly beneficial to the public interest and to the general welfare of its constituents, thereby warranting its approval.

" NOW THEREFORE "

"BE IT RESOLVED, as it is hereby resolved by the Sangguniang Bayan of Carrascal, Surigao del Sur, to APPROVE the realignment of appropriations for Cultural Activities under the Office of the Municipal Mayor, as appropriated under the Annual Budget for Fiscal Year 2026, and under the Municipal Tourism Office, as appropriated under Supplemental Budget No. 1, to other priority Programs, Projects, and Activities (PPAs) of the Municipality of Carrascal in the total amount of *Fifteen Million Eight Hundred Ten Thousand Three Hundred Fifty-Six Pesos and Fifty-Six Centavos* **(₱15,810,356.56).**

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"RESOLVED FURTHER, that the foregoing realignment of appropriations shall be summarized as follows:

SOURCE OF APPROPRIATION	AMOUNT OF AVAILABLE APPROPRIATION	REALIGNED TO	TOTAL REALIGNED AMOUNT
General Special Concerns Services – Cultural Activities *(MO – Annual Budget 2026)*	₱24,810,356.56	Essential Public Services and Priority Expenditures	₱15,810,356.56
Other MOOE – Cultural Activities *(MTOO – Supplemental Budget No. 1)*			

"RESOLVED FINALLY, to furnish copies of this resolution to Hon. Joseph L. Urgel, Municipal Mayor; Mrs. Eden C. Uriarte, Municipal Budget Officer; Mrs. Marlie M. Dalaguit, CPA, Municipal Accountant; Mrs. Lilian D. Frias, Municipal Treasurer; and Mrs. Casey Maureen A. Correos, PDO-II/MPDC Designate, all of Carrascal, Surigao del Sur, for their information and reference.

"ADOPTED this 15th day of June, 2026 at Carrascal, Surigao del Sur on motion of Hon. Chito O. Eliot, duly seconded by everybody present.

CERTIFIED TRUE AND CORRECT:

CHESTER A. AZARCON
Secretary to the Sanggunian

ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:

JESSIE JAMES T. VALLE
SB Member, Presiding Officer Pro Tempore

APPROVED:

JOSEPH L. URGEL
Municipal Mayor

Local Budget Preparation Form No. 153

PLANTILLA OF LGU PERSONNEL

Department/Office: Office of the Municipal Disability Affairs
Function: : Various Disability Affairs Functions
Project/Activity: : Supervision and Administration
Fund/Special Account: : General
Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Third Tranche) 1st Class Municipality effective August 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF THE MUNICIPAL DISABILITY AFFAIRS:						
	1	Disability Affairs Officer I	Vacant			11/1	342,420.00	342,420.00
			TOTAL		P 0.00			
	Total Annual Requirement January 1, 2026 - December 31, 2026						P 342,420.00	342,420.00

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

June 1, 2026
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

June 1, 2026
Date

Note: Newly created office and item (Funded in Supplemental Budget No. 2 CY 2026).

Local Budget Preparation Form No. 153

PLANTILLA OF LGU PERSONNEL

Department/Office: Office of the Municipal Agriculture and Biosystem Engineer
Function: : Various Agriculture and Biosystem Engineer's Functions
Project/Activity: : Supervision and Administration
Fund/Special Account: : General
Prov./City/Municipality: : Carrascal, SDS

Item No.		Title of Position	Name of Incumbent	Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Second Tranche) 1st Class Municipality effective August 1, 2025 to December 31, 2025		Budget Year 2025 (LBC No. 165 Dated: July 18, 2025; SSL6 - Third Tranche) 1st Class Municipality effective August 1, 2026 to December 31, 2026		Increase/ Decrease effective Jan. 1 - Dec. 31, 2026
OLD	NEW			Grade/ Step	Amount	Grade/ Step	Amount	Amount
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
		OFFICE OF THE MUNICIPAL AGRICULTURE AND BIOSYSTEM ENGINEER:						
	1	Engineer II (Agricultural and Biosystems)	Vacant			16/1	493,500.00	493,500.00
								-
			TOTAL		P 0.00			
	Total Annual Requirement January 1, 2026 - December 31, 2026						P 493,500.00	493,500.00

Prepared by:

ADELA L. ORTEGA, MPA
Administrative Officer IV/ HRMO II

Reviewed by:

EDEN C. URIARTE
Municipal Budget Officer

June 1, 2026
Date

Approved:

JOSEPH L. URGEL
Municipal Mayor

June 1, 2026
Date

Note: Newly created office and item (Funded in Supplemental Budget No. 2 CY 2026).